

**Request for BID (RFB) Procurement of
fixing of Wash Basin in 150 FDE Schools**



**Procurement of ASPIRE PCU
Wash Basins**

Ref# PK- ICT COMPONENT PCU (03)-RFB

**Program Coordination Unit (PCU),
ASPIRE**

M/OFEPT khyaban -e Suharwardy zero point Pakistan Manpower Building /Gate 3 Ministry of
Federal Education & Professional training Islamabad

May, 2024

Request for Bid (RFB)

The Program Support Unit PCU, ASPIRE M/OFEPT invites Bids from eligible firms for “**Wash basins for 150 schools**” for Action to strengthen performance for inclusive and responsive education ASPIRE Program through Request for BID (RFB)/ method as defined in World Bank Procurement Regulations for P for R Component on QCBS . For this purpose, Program Coordination Unit invites bids from eligible firms to perform above referred to provide wash basins with installations into one (01) months 150 FDE Schools girls/boys each two per school on the fixed unit rates fitting and Installation inclusive of taxes and premium with following Specifications with **2% Bid Security in shape of Pay Order/CDR /Banker s Cheque in the name of Procurement Specialist ASPIRE. Performance bank guarantee 5% is in shape of bank guarantee in favor Procurement Specialist ASPIR :**

CORRIGENDUM

2% Bid Security for Submission of Tender for Provision of 150 Washbasins

1. With Reference to this department's advertisement captioned *above* published in national newspapers for opening of the 4th June ,2024 is the same with in addition to provide 2% bid security In form CDR /Pay Order / with RFP document can be downloaded from the MOFEPT website as well as AGPR vendor Number requirement is being removed under ASPIRE
2. The deadline for submission of the Bid is same 4th June 2024 by or before 2:00 A.M
3. The bid opening will now be on 4TH June at 2:30 AM
4. The venue for submission and opening of Bid shall remain the same.
5. For any further information, please contact:

Procurement Specialist

Khayaban-e-Suharwarday, Zero Point, Pakistan Manpower Building, Gate 3
Ministry of Federal Education & Professional Training

Email: uzma.malik.pcu@gmail.com

051-9252497-03325817393

Specification of Sink: Following Specifications are given below for further work

Wash Basin:

| Name of item | Specification |
|---|---|
| <u>Wash Basin:</u> 150 schools in Islamabad with fitting and Installation. Two (02) for each school. | Structure: Height 30 inch Width 20 Inch Length 30 inch Frame Made by MS pipe Size frame including fixture/mixture 38*38mm Sink Dia-17*22 inch Sink Top and Shelf made with Granite Banding with Epoxy material with connection through plumbing work cost should be including transportation assembly, loading and unloading including mixture /UPVCpipe/PPRC |

1. Eligibility Criteria:

You are requested to submit copies of the following documents as evidence of your eligibility:

- a) Minimum of 5 years of experience in providing such goods
- b) Registered taxpayer with FBR and authorities;
- c) Average Annual-Turnover of last 2-years must not be less than 25 million;
- d) Experience of working with Government / donor funded projects (at least 5 similar project) in last 7 years (attach copies of work orders);
- e) The firm must not have been blacklisted by any organization or government, semi government, autonomous or any financial institution of Pakistan.

2. Validity of Offers

The offers shall be valid until ninety (90) days from the date of opening of the quotation.

3. Modification in Quantities and Scope of Areas /Schools

Variation in quantities can be done by the client at any time increase scope or decreased the items quantities.

4. Preparation of Bids

- (a) Bids shall be evaluated on unit/cumulative rate basis inclusive of all shipment charges/ taxes/ profit premium, and the Purchase Order shall be issued to the

respective firm offering the lowest evaluated price for all items in total against estimated quantities.

- (b) Your price bids shall be for all the items as described in attached Scope of Service i.e goods delivering, fitting and Installation of the item.

5. Quoted Price

The quoted price will include all applicable taxes.

6. Clarifications

Any clarification request regarding this RFP may be sent in writing to **Procurement Specialist (Procurement Unit Head PCU)**, M/OFEPT khyaban -e Suharwardy zero point Pakistan Manpower Building /Gate 3 Ministry of Federal Education & Professional training Islamabad before ---4th June -2024 **at 2:00 P.M.** The Purchaser will forward copies of its response to all Suppliers including a description of the inquiry but without identifying its source.

7. Sealing and Marking of Proposals

Proposals should be placed in a single stage two envelope, clearly marked with the reference above, the name of the Supplier and the Implementing Agency.

8. Submission of Proposal

- a. Proposals are to be submitted in the form attached **by courier or by hand.**
- b. The deadline for submission of bids is on or before **4th June 2024 at 2:00 PM.**
- c. The address for submission of Proposals is:

Attention: Project Procurement Specialist / Unit Head (Procurement)

Address: M/OFEPT khyaban -e Suharwardy zero point Pakistan Manpower Building /Gate 3 Ministry of Federal Education & Professional training Islamabad

9. Opening of Bids

Bids will be opened by the Purchaser's representatives on the same day after the deadline for the submission of bids i.e. **4th June 2024 at 2:30 PM**

10. Evaluation of bids

Proposals/Bids will be evaluated on lump sum basis to ensure compliance with the Technical Specifications and quoted price and any other requirements of the RFP as per Schedule QCBS method.

The lowest evaluated price will be determined after correcting any arithmetic errors and other specified adjustments, if any.

11. Award of Purchase Order

The Purchase Order will be awarded for the respective Supplier who:

- a. offers the lowest evaluated price,
- b. Technically compliant Bids in accordance with the Evaluation Criteria above.
- c. QCBS method

The Purchaser shall invite by the quickest means the successful Supplier for any discussion/clarification that may be needed to conclude the Purchase Order. Performance security/Bank Guarantee of 5% will be required for award of contract.

The purchaser shall publish an evaluation report on its website with free access, before issuance of purchase order, and 10 days grievance period will be given. The information shall include the name of the successful Supplier, summary of its scope and their quoted and evaluated prices. The Competent Authority reserves the right to cancel all the offers.

On behalf of the Purchaser:

Procurement Specialist (PCU) / Unit Head (Procurement)

M/OFEPT khyaban -e Suharwardy zero point Pakistan Manpower Building /Gate 3 Ministry of Federal Education & Professional training Islamabad.

For information: uzma.malik.pcu@gmail.com , omarmasoodkhan70@gmail.com

Evaluation of bids

Evaluation Criteria:

The Procuring Agency's evaluation of a quotation/BIDS may take into account, in addition to the Price quoted in compliance to the "Scope of Services" and the documents submitted with the RFP. The Service providers are advised to submit description of goods (with brand name / make model etc.) and compliance to scope of goods to be performed with the BIDS.

Purchaser's Requirements

(Scope of Work)

- i) On some occasions the Firm may be asked to arrange supplies (s) immediately as per the requirement of the Client – in which case no notice requirements will apply.
- ii) Any delay in the provision of the same can hamper Client's operational commitments which in no case is acceptable to the organization and might lead to termination of the contract.
- iii) Payment will be made on a Delivery supplies and their fitting and installations as per delivery of schools list provided by FDE in one to 2 months
- iv) The following are included without limitation in the definition of "unsatisfactory service":
 - v) In case of repair of any damage part the Firm shall provide an alternate similar goods on urgent basis without any delay and in this regard no extra charges shall be paid by the Client.
- vi) Firms shall be responsible to provide the latest material and best qualities of Chrome book. In case of noncompliance, payment of that period shall be deducted.
- vii) The firm will provide the price/unit rates inclusive of all applicable taxes with all installations .
- viii) In case of failure of providing good quality services on one month notice contract will be terminated by the Procurement Specialist PCU.
- ix) The rates should be inclusive of all taxes and transportation cost or repair maintenance cost in case any breakage done by the time of inspection or during inspection any item is not up to the quality requirement that item will be replace without any cost by the firm
- x) Duration of the contract would be up to July 2024
- xi) Inspection will be done by the Procurement Team and concern of FDE.
- xii) Invoice will be verified by the procurement team and endorsement will be done by the Procurement Specialist to FMS for Payment Purposes.
- xiii) Stock Registers will be maintained by the Procurement team with the supervision of Procurement department Team.
- xiv) FDE will ensure quality of material delivery and inspection etc and ensure of the delivery of material to the schools with installation.

Specification of Sink

Wash Basin:

| Name of item | Specification |
|--|---|
| <p><u>Wash Basin:</u> 150 schools in Islamabad with fitting and Installation. Two (02) for each school.</p> | <p>Structure: Height 30 inch Width 20 Inch Length 30 inch Frame Made by MS pipe Size frame including fixture/mixture 38*38mm Sink Dia-17*22 inch Sink Top and Shelf made with Granite Banding with Epoxy material with connection through plumbing work cost should be including transportation assembly, loading and unloading including mixture /UPVC pipe/PPRC</p> |

Price Schedule
ANNEX 3: Forms Supplier Bid Form

| | |
|-----------------------------------|---|
| From: | [Insert Supplier's name] |
| Supplier's Representative: | [Insert name of Supplier's Representative] |
| Title/Position: | [Insert Representatives title or position] |
| Address: | [Insert Supplier's address] |
| Email: | [Insert Supplier's email address] |

| | |
|------------------------------------|---|
| To: | Procurement Specialist ASPIRE |
| Purchaser's Representative: | |
| Title/Position: | Procurement Specialist / |
| Address : | M/OFEPT khyaban -e Suharwardy zero point Pakistan Manpower Building /Gate 3 Ministry of Federal Education & Professional training Islamabad |
| RFP/ BIDS Ref No.: | |
| Date of BID : | |

Dear *[insert name of Purchaser's Representative]*:

SUBMISSION OF QUOTATION/BIDS

1. Conformity and no reservations

In response to the above named RFP/zsBid we offer to supply the Services, as per this Quotation and in conformity with the RFP/bid. We confirm that we have examined and have no reservations to the RFQ.

2. Quotation Price

The Price Schedule is as under *[insert the total price of the offer in words and figures, indicating the various amounts and the respective currencies]*.

3. Quotation Validity

Our Quotation/bid shall be valid until the 60 days in the RFP, and it shall remain binding upon us and may be accepted at any time before it expires.

4. Not Bound to Accept

We understand that you reserve the right to:

- a. accept or reject all Quotations and are not bound to accept the lowest evaluated cost Quotation/Bid , or any other Quotation that you may receive, and
- b. Annul the RFQ/Bid process at any time prior to the award of the Purchase Order without incurring any liability to Suppliers.

On behalf of the Supplier:

Name of the person duly authorized to sign the Quotation on behalf of the
Supplier: *[insert complete name of person duly authorized to sign the Quotation]*

Title of the person signing the Quotation: *[insert complete title of the person signing the Quotation]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*



GOVERNMENT OF PAKISTAN
MINISTRY OF FEDERAL EDUCATION &
PROFESSIONAL TRAINING

REQUEST FOR PROPOSALS
FOR PROVISION OF 150 WASHBASINS

Ministry of Federal Education & Professional Training, Islamabad invites the bids under PforR COMPONENT ASPIRE – PROGRAM-P-173399 “Sealed Proposals” on QCBS Procedure” from reputable manufacturers authorized dealers/ distributors/ firms, who are on Active Tax Payer List (ATL) of FBR and are registered with sales tax/ Income tax department having GST/ NTN Numbers, AGPR Vendor Number for the **supply/ provision of items listed below in the table** to schools/ colleges of ICT, as per quantity and specifications mentioned in the bid documents: -

| Sr # | Items | Quantities |
|------|--|------------|
| 1. | Washbasins facilities/seats into 50 Rural Govt Schools FDE | 150 |

Interested firms may download Instructions to Bidders (ITB) from the website of Ministry of Federal Education and Professional Training <https://www.mofept.gov.pk> and website of PPRA <https://www.ppra.org.pk>. The Proposals must reach this office on or before 4th June, 2024 by 02:00 pm and will be opened on the same day at 03:00 pm. Electronic proposals will not be entertained other than bids required to be submitted through PPRA e-Procurement Portal-EPADS at (www.eprocure.gov.pk). M/o FE&PT reserves the right to accept or reject any or all offers under PPRA rules 2004 amended time to time.

Procurement Specialist ASPIRE

Room No.122, Block-'C', Pak Secretariat,
Islamabad. Ph: 051-9103977

Size 12x3